



## NOTICE OF THE ANNUAL GENERAL MEETING OF SHORTLAND WETLANDS CENTRE LTD, AND ELECTION OF DIRECTORS

Dear Member,

This is to advise you of the upcoming Annual General Meeting of the members of Shortland Wetlands Centre Ltd, trading as Hunter Wetlands Centre Australia, will be held on **Thursday 13 December 2018, commencing at 5.30pm**. The AGM will be held in the Conference Room, Hunter Wetlands Centre Australia, 1 Wetlands Place, Shortland, NSW.

At the meeting, members will have the opportunity to:

- find out about Hunter Wetlands Centre Australia's operation and finances;
- ask questions about the operation and finances of HWCA; and,
- speak about any item on the agenda.

At the meeting, members will be asked to vote to:

- accept the minutes of the last Annual General Meeting;
- accept the Annual Report;
- accept the Auditor's Report;
- accept the Annual Financial Statements;
- appoint an Auditor;
- elect Directors; and,
- approve a proposed amendment to Board governance provisions in the Articles of Association.

A copy of the proposed amendment to the Articles of Association is available on the HWCA website. Copies of the Annual Report 2017 including the Audited Financial Statement will be available at the AGM and on the HWCA website.

### Board Positions declared vacant

Three Directorships are open for election at the AGM. As per our Company's Articles of Association, three of the six Directorships open to regular members are declared vacant each year. The Board invites nominations for these positions until 5pm on Thursday 6 December 2018. The duration of these Directorships is two years.

All members who are financial are eligible to nominate. Members can self-nominate, but the nominations must be seconded by another financial member. Existing Directors whose term expires may choose to re-nominate. Where more than three nominations are received, election of Directors shall be by secret ballot. For information on responsibilities and time requirements of Board Directors, or to request a Nomination Form, please contact me at [ceo@wetlands.org.au](mailto:ceo@wetlands.org.au).

We hope you can come along to this important meeting and support your local wetlands centre.

Yours sincerely

**Kenneth Bayliss, CEO**

