



NOTICE OF THE ANNUAL GENERAL MEETING OF SHORTLAND WETLANDS CENTRE LTD, AND ELECTION OF DIRECTORS

Dear Member,

This is to advise you of the upcoming Annual General Meeting of the members of Shortland Wetlands Centre Ltd, trading as Hunter Wetlands Centre Australia, will be held on **Thursday 3 December 2020, commencing at 10.00am**. The AGM will be held in the Conference Room, Hunter Wetlands Centre Australia, 1 Wetlands Place, Shortland, NSW.

At the meeting, members will have the opportunity to:

- find out about Hunter Wetlands Centre Australia's operation and finances
- ask questions about the operation and finances of HWCA
- speak about any item on the agenda.

At the meeting, members will be asked to vote to:

- accept the minutes of the last Annual General Meeting
- accept the Annual Report
- accept the Auditor's Report
- accept the Annual Financial Statements
- appoint an Auditor
- elect Directors

Copies of the Annual Report 2019 and Audited Financial Statement will be available at the AGM and on the HWCA website.

Board Positions declared vacant

Three Directorships are open for election at the AGM. As per our Company's Articles of Association, three of the six Directorships open to regular members are declared vacant each year. The Board invites nominations for these positions until 4pm on Thursday 26 November 2020. The duration of these Directorships is two years.

All members who are financial are eligible to nominate. Members can self-nominate and all nominations must be seconded by another financial member. Existing Directors whose term expires may choose to re-nominate. Where more than three nominations are received, election of Directors shall be by secret ballot. To discuss responsibilities and time requirements of Board Directors, or to request a Nomination Form, please contact me at ceo@wetlands.org.au.

We hope you can come along to this important meeting and support your local wetlands centre. It is our intention to live-stream the meeting on our Facebook page. Details of this will on the website closer to the date.

Yours sincerely

Kenneth Bayliss, CEO

